

ALPHA GAMMA SIGMA PRIVACY POLICY

Effective: 07/28/2017

1. General Statement

Alpha Gamma Sigma, Alpha Gamma Sigma Alpha Chapter, Alpha Gamma Sigma Alumni Association, Alpha Gamma Sigma Scholar House Cooperative, Alpha Gamma Sigma Foundation, and/or any other affiliate of Alpha Gamma Sigma (“Alpha Gamma Sigma,” “we” or “our”) respects your privacy and we are committed to protecting it. This Privacy Policy explains our policies and practices regarding the information we collect from and about you. It is through this Privacy Policy that we intend to provide you with a level of comfort and confidence in how we collect, use, and safeguard personal and other information we collect and obtain, or that you provide through this website, in person, or via mail, and how you can contact us if you have any questions or concerns. By using this website, submitting information by mail, or providing information voluntarily in person, you agree to the terms of this Privacy Policy.

2. Information Collected

For purposes of this Privacy Policy, “personally identifiable information” (PII) is information that identifies you as an individual, for example your name, street address, telephone number, e-mail address, graduation date, Ohio State ID number, academic degree or major, and/or birth date.

3. How Information is Collected

Alpha Gamma Sigma only collects personally identifiable information from you if you choose to provide the information to us or to an affiliate group within The Ohio State University. Information is collected directly from the individual, in person or by mail, from our website (www.ags-osu.org), and/or from affiliated groups within The Ohio State University. Additionally, information may be collected from third party data companies or other organizations that will help to enhance Alpha Gamma Sigma’s data files.

4. How Your Information is Used and Shared

We have established relationships with third-party vendors, including, but not limited to, Fraternity Managers Association (“FMA”) and The Ohio State University, to best serve our members. We may also establish additional third-party relationships in the future.

Informational and Promotional purposes: From time to time, we may engage certain third-parties to assist in the dissemination of informational and promotional materials benefiting Alpha Gamma Sigma. These third-parties will only have access to information to the extent necessary and will be required to not use any personally identifiable information for any other purpose.

Insurance: Alpha Gamma Sigma must engage and share with third-party insurance companies’ personally identifiable information. These third-parties will only have access to

the information necessary and will be required to not use any personally identifiable information for any other purposes.

Accounting: From time to time, Alpha Gamma Sigma will engage with third-party accounting firms to achieve the administrative obligations of the fraternity and its affiliates. These third-parties will only have access to the information necessary to meet these obligations and will be required not to use any personally identifiable information for any other purposes.

Legal: From time to time, Alpha Gamma Sigma will engage with third-party providers of legal services to achieve the administrative obligations of the fraternity and its affiliates. These legal service providers will only have access to the information necessary to meet these obligations and will be required not to use any personally identifiable information for any other purposes. All retained legal service providers, in accordance with Ohio law, are bound to maintain strict standards of confidentiality for all legal work performed on behalf of Alpha Gamma Sigma.

5. Sharing Information with Third Parties

Alpha Gamma Sigma does not provide personally identifiable information to unaffiliated third-parties in its normal course of business. Information is solely used for the purpose of furthering membership, fundraising, billing, housing arrangements, direct marketing/advertising, and for furthering and fulfilling the administrative needs and requirements of The Ohio State University and its affiliates. Therefore, any personally identifiable information is released for those purposes only.

Alpha Gamma Sigma is committed to protecting the privacy of personally identifiable information. We may share personal information gathered with others outside of Alpha Gamma Sigma and/or the University, when:

- Authorized or required by law,
- Permitted under general Alpha Gamma Sigma and/or Ohio State University policies,
- Authorized by an approved Alpha Gamma Sigma or University contract,
- Authorized for good cause by the applicable Board of Directors of an entity of Alpha Gamma Sigma.

Alpha Gamma Sigma will never sell, rent, or otherwise disclose your information to a third party for commercial purposes without express authorization.

6. Retention of Information

We reserve the right to retain personally identifiable information collected indefinitely. Information collected will allow Alpha Gamma Sigma to have current information on all active members in the house and help with record keeping for future use.

7. Access, Correction, and Choice

We strive to maintain the accuracy of the information collected. Furthermore, we believe that the individual is invaluable in ensuring that the information is complete and accurate. We will provide you with access to personally identifiable information you have provided for as long as we maintain that information in a readily accessible format. Similarly, we permit and encourage you to correct inaccuracies in the information you have submitted to us.

Essential information must be provided by potential new members and active members of Alpha Gamma Sigma. This information must be given in order for Alpha Gamma Sigma to meet its legal and administrative obligations.

If there is any need for additions or corrections to your information, please contact Alpha Gamma Sigma Alumni Association with needed corrections or additions.

Alpha Gamma Sigma and its affiliates will make reasonable efforts to comply with applicable law governing unsubscribe options in electronic communications. You may elect to unsubscribe from electronic communications from Alpha Gamma Sigma or its affiliates at any time using the provided procedure in an email. However, if you unsubscribe from electronic communications, this does not unsubscribe you from all communications from Alpha Gamma Sigma. It only serves as a un-subscription from electronic communications.

If you do not wish to receive any and all communications from Alpha Gamma Sigma or its affiliates, please send a signed writing to Alpha Gamma Sigma at the contact address listed in Section 11. In your writing, please indicate your express desire to be removed from all Alpha Gamma Sigma communications lists. Alternatively, if any official correspondence from Alpha Gamma Sigma provides you with a form or option to unsubscribe from all communications, you may complete the form and return it to Alpha Gamma Sigma to unsubscribe from all communications.

Please note that you may not opt out of communication regarding your membership status, any sums paid or due, or your personal account with Alpha Gamma Sigma and its affiliates.

8. Security

We recognize the importance of security for all personally identifiable information collected. We exercise great care in providing secure transmission of your information. While Alpha Gamma Sigma has taken reasonable precaution to safeguard your personally identifiable information, we cannot guarantee complete security.

We strictly limit access to personally identifiable information to those who need access in order to carry out their responsibilities in association with Alpha Gamma Sigma and its affiliates. Individuals who may have access to personally identifiable information are active members of Alpha Gamma Sigma, leaders of the Alumni Association, Co-op, and Foundation, and leaders and staff of The Ohio State University. These individuals are strictly prohibited in distributing personally identifiable information not in accordance with this policy or with any other legal or administrative obligation.

You acknowledge that Alpha Gamma Sigma and its affiliates shall have no liability whatsoever for damages or losses incurred by you as a result of disclosure of your personal information to other members or the website. You also acknowledge that Alpha Gamma Sigma and its affiliates shall not be liable for any security breach that results from causes or events that are beyond Alpha Gamma Sigma's control (such as acts of God, hacking, terrorism, power outages, defects in third party security products and services, your own acts or omissions and other similar events beyond the control of Alpha Gamma Sigma).

9. Privacy of Children

We encourage parents and guardians to be aware of and participate in their children's online activities. We strictly adhere to the Children's Online Privacy Protection Act and will not knowingly register or otherwise collect personally identifiable information from any child under the age of 13 without the prior verifiable consent of that person's parent or guardian.

10.Changes to Our Privacy Policy

We reserve the right to periodically revise this policy. Please check this page or contact us for changes. The document effective date displayed above will indicate when this policy was last revised. If we decide to change our privacy policy we will post those changes to this privacy policy and other places we deem appropriate so our members are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. We will use information in accordance with the privacy policy under which the information was collected.

11.How to Contact Us.

If you have any questions regarding your privacy, any of the Alpha Gamma Sigma policies, or need to inform Alpha Gamma Sigma of any changes to your information or communications status, please contact the following:

Alpha Gamma Sigma Alumni Association
C/O Todd Butler
PO BOX 4573
Newark, OH 43058
toddb@butlermail.com