

AGS 1918 Indianola Avenue

Standards of Conduct



The 1918 Indianola House is an “OSU University Housing Approved” facility, and as a general rule, all residents must abide by University Housing Rules. This document provides supplemental information, and in some cases, supersedes University Housing Rules/Regulations with AGS House Rules.

1. DAMAGES AND LIABILITY
2. AGS SERVICES, PROPERTY, APPLIANCES & EQUIPMENT
3. PERSONAL PROPERTY, APPLIANCES, AND EQUIPMENT
4. RESIDENT PRIVACY AND BEHAVIOR
5. Sales and Solicitation
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RESIDENTS' RIGHTS
RESIDENTS' RESPONSIBILITIES

1. DAMAGES AND LIABILITY

- (a) AGS residents are hereby made aware, that criminal activity, personal injury, and theft occur, and the risk exists for such future occurrences on university premises, specifically within and around residence and dining facilities. Therefore, the resident agrees to assume responsibility for his or her own personal safety and security, as well as for his or her own personal belongings.
- (b) AGS does not assume responsibility for any resident's, guest's, or other person's loss of money or valuables, or for the loss of or damage to property due to natural and unnatural causes (i.e., flooding, fire, etc.) or injuries, personal or otherwise, sustained on or about the property. AGS encourages all residents to contact local insurance carriers concerning the availability of protection against such losses.
- (c) Residents must pay charges for damages levied against them by AGS and/or University Housing. Residents who do not pay charges may be subject to university disciplinary action.

1.2 Resident Liability

- (a) Upon arrival, all residents of an apartment or room must complete a Room Condition Report (RCR) with the RA and/or House Manager. This report documents the condition of items in the apartment/rooms. AGS property that is noted as damaged and that requires repair or replacement must be listed on the report.
- (b) All residents of an apartment/room are held mutually liable for damages to the apartment/room once occupancy is established.
- (c) An individual resident of an apartment/room is solely liable for damages to the apartment/room when individual responsibility for the damages can be clearly established.
- (d) Rooms, apartments or suites must be in the same condition upon resident(s) departure as recorded in the RCR.
- (e) Residents are responsible for locking their apartment/room doors. Residents may be held accountable for loss of personal belongings or university property if their apartment/room doors are not properly secured. Properly secured means the door is closed and locked.
- (f) Residents are held liable for damages to public and semipublic areas of the AGS House when individual or group responsibility for the damages can be clearly established.
- (g) When individual or group responsibility for repeated or excessive damages to public areas of the AGS House cannot be established, all residents of the AGS House are held financially liable for those damages.
- (h) Residents should check their mailboxes daily.

1.3 Keys

The Buckeye ID or AGS Swipe Card is used as the key entrance to the building, proper floor, and Room. Arrangements will need to be made ahead of time to program ID to proper room and floor.

1.4 AGS Provided furniture and Appliances

- (a) Room, apartment or suite furnishings provided by AGS may be arranged in any reasonable manner that does not endanger resident safety, with the exception that any furnishing bolted to a wall or floor, which must remain in its original position.
- (b) Room, apartment or suite furnishings provided by the AGS may not be transferred or interchanged among rooms, apartments, suites or public areas. Residents may be billed for missing furnishings upon checkout from the room, apartment or suite.
- (c) No appliances are provided by AGS. Residents may bring a small apartment refrigerator (3.2 cu ft. or less) and 1 coffee maker only. No cooking allowed in rooms. No microwave, hotplate or electric skillets allowed.

1.5 Telephone Service

No individual room phone service is provided.

1.6 Vending, Laundry, and Game Equipment

AGS provides washers, dryers, and ironing boards in the laundry room. Any tampering with or maliciously damaging any machine, appliance, or game equipment is prohibited.

- The unauthorized use of laundry machines constitutes theft.

1.7 Windows

For reasons of safety and design, stops or seals or window screens may not be loosened or removed. Residents will be assessed for the cost of window screens, stops, or seals that they damage or otherwise cause to be replaced. Nothing may hang or be thrown from a window.

1.8 Theft

Theft, or the unauthorized use or possession of AGS property, services, resources, or the property of others is a serious offense—one that will be investigated and may be punished to the full extent of federal, state, and local laws and ordinances.

Residents may not use another's personal property without prior authorization.

2. PERSONAL PROPERTY, APPLIANCES, AND EQUIPMENT

Residents may bring some personal property, appliances, and equipment to campus for use in their apartments, rooms or suites, provided that such property, appliances, and equipment do not endanger resident safety, restrict reasonable freedom of movement within shared living space, and do not violate the policy guidelines outlined below. These policy guidelines were developed with consideration for resident needs and safety, as well as with consideration for the structural design of the AGS residence facility.

2.1 Appliances

Residents may use some personal appliances within their rooms, apartments or suites, provided the appliances and their power cords carry Underwriters' Laboratory approval and are in good condition. Power cords and appliances must be in good working order for the safety of all residents and facilities.

- Residents may use the following appliances in their rooms, apartments or suites: clocks, radios, stereos, televisions, fans, personal computers, lamps, refrigerator/freezer (3.2 Cu. Ft. or less and one coffee maker. No cooking in rooms!
- Appliances should be attended while in use and unplugged when not in use.
- Residents may not use the following appliances in the AGS residence facility: microwave ovens and refrigerators (other than the combination microwave/refrigerator/freezer) as well as toaster ovens, hot pots, electric skillets, hot plates, electric grills, electric blankets, heating pads, space heaters, sun lamps, air conditioners, or any popcorn popper other than a hot air popcorn popper.
- An extension outlet bar equipped with a circuit breaker is the recommended extension device. Cords should never be placed across aisles, wrapped around metal fixtures or furniture, or run through doorways or under carpet or bedding.
- Residents may not use any extension cord on a permanent basis.
- Octopus plugs or other multiple plugs are prohibited.

2.2 Technology Usage

AGS provides wireless network connection services in the 1918 Building. The internet is for educational purposes only . . .not Gaming or entertainment. Every room has access to Time Warner Internet and Cable. Residents can contact Time Warner for additional services for Cable and Internet for Entertainment. at their own expense.

2.3 Bicycles

Bicycles that residents bring to campus may be stored outdoors in one of the bicycle racks provided.

2.4 Room Furnishings

Residents may add limited personal furnishings to their rooms or suites, provided that the furnishings neither restrict reasonable freedom of movement within shared living space nor endanger resident(s) safety.

- (a) Residents may carpet their rooms or suites if they are not carpeted.
 - Carpet may not have foam backing, and carpet padding is not permitted.
 - Residents may not modify university property to accommodate carpet. They may not use double-sided or other tape, glue, adhesive, or nails in carpet installation.
 - Residents who install carpet must remove it before checkout and haul it away from campus.
 - Residents are assessed for damages caused by carpets or any special housekeeping services made necessary by installation or removal.
- (b) Waterbeds, pools of water, and water chairs are not permitted in the AGS House.
- (c) In personalizing apartments, rooms or suites, residents may not rewire them or otherwise modify electrical outlets, switches, fixtures, or wall coverings.
- (d) Installing wall/ceiling-mounted electrical items including, but not limited to, fans, lights, etc., is prohibited.
- (e) Residents may not move furniture from the public areas, their apartment, room, or suite.
- (f) Room painting and wallpapering are not permitted.
- (g) Resident room or suite furnishings including room doors may not be removed.
- (h) AGS House window coverings need to be visible from the outside. Uses of foil or window displays are not permitted.

2.5 Pets

Residents may keep goldfish or nonhazardous tropical fish, but other types of pets are not permitted in the AGS House at any time. Remember to plan for your fish over break periods. Hazardous pet fish, such as piranhas, are not permitted. Aquariums must be unplugged before you leave. The temperature of the water will fluctuate, thus putting your fish at risk. Aquariums must be 20-gallon capacity or less.

2.6 Weight Lifting Equipment

Free weights or other weight lifting equipment under 20 pounds may be used in resident rooms. Any other weight/exercise equipment can create safety, space, and facility concerns and is prohibited.

3. RESIDENT PRIVACY AND BEHAVIOR

3.1 Access to AGS House

AGS will strive to provide a safe and secure housing for residents while respecting the residents' rights to privacy, and every effort is made to ensure privacy in the 1918 House Property.

- (a) To ensure a safe and secure residential environment, all exterior residence doors are secured with a BuckID or AGS Swipe Card reader, or key lock. Residents will have 24-hour access to the main residence exterior doors and may have limited access to auxiliary doors. A designated AGS official has the right to enter any part of the 1918 premises, with or without notice, to perform reasonable custodial, maintenance, and repair services; to inspect for damages or cleanliness; or in case of an emergency. Please note that efforts will be made for routine work and inspections to occur during semester breaks.
- (b) A designated AGS official may enter and search the premises if there is reason to believe that the premises are being used for an illegal purpose or a purpose that violates health or safety regulations.
 - Evidence found in such a search might be confiscated and used in disciplinary proceedings.
- (c) Law officials may enter, search, and seize evidence in accordance with applicable law.

3.2 Alcohol

The legal drinking age in Ohio is 21. The university and AGS House will comply fully with all federal, state, and municipal regulations regarding the sale, possession, and consumption of alcoholic beverages. **The 1918 Indianola AGS House has been designated a Dry/No Alcohol allowed residence.**

- (a) Residents and their guests may not possess alcohol, including empty containers, or consume alcohol in a manner inconsistent with either the policies of the AGS House, University, or those of University Housing, or in violation of the Ohio Revised Code. Those found in violation must immediately dispose of the alcohol when requested to do so by A G S housing staff or other university officials, and will face further disciplinary action.
- (b) Cans, bottles, cartons, and kegs may not be used as decorative items. In addition, those containers/items that promote the excessive and/or irresponsible use of alcohol (e.g., beer bong, funnels, etc.) are prohibited.
- (c) Students are not permitted to be in possession of any false identification or any identification card that does not belong to them.
- (d) Supplying alcohol to an underage person is illegal.
- (e) Open containers of alcohol and the consumption of alcohol in public areas such as corridors, lounges, and study rooms at the AGS House or University Housing property are prohibited.
- (f) Alcohol is prohibited at undergraduate group events in the AGS House and all University housing facilities.
- (g) Residents may not bring in or store kegs or similar containers that hold large amounts of alcohol in the AGS House or in their rooms.
- (h) The misuse (underage drinking, drinking in unauthorized areas, etc.) and the abuse of alcohol (drinking to an extent such that one's behavior and judgment are impaired or results in disruption of others) are prohibited, regardless of where the alcohol was consumed. The effects of alcohol misuse and abuse include excessive noise, interpersonal conflict, and vandalism. The individual who misuses or abuses alcohol not only negatively affects the community but also endangers the individual resident.
- (i) To avoid the misuse and abuse of alcohol, games requiring or involving the consumption of alcohol are prohibited in the AGS House and property.
- (j) We value the actions of student "Good Samaritans" or those individuals who are concerned for the health and safety of their peers.
 - The Office of Student Life values the actions of student bystanders who seek medical assistance when warranted from appropriate resources, such as Residence Life staff, police, EMS or other first responders.
 - When applicable, other violations of the Code of Student Conduct may still result in university disciplinary proceedings.

3.3 Drugs

AGS will comply fully with all federal, state, and local regulations.

- (a) Use, production, distribution, sale, or possession of drugs or controlled substances in violation of federal, state, or municipal laws is prohibited by the university and is not permitted in the AGS House. This includes, but is not limited to, the misuse of prescription drugs.
- (b) Residents are responsible for reporting the use, production, manufacture, sale, distribution, and/or possession of illegal substances within any area of the 1918 Indianola House and property to the Resident Advisor and House Manager.
- (c) In addition, the misuse of substances that present physical or psychological hazards to individuals is prohibited—including prescription drugs or over-the-counter medications.

3.4 Gambling

In accordance with the Ohio Revised Code 2915.02 (codes.ohio.gov) gambling in any form is not permitted within AGS property or on University premises. Such activities include, but are not limited to, football parlays, card games involving money, lotteries, betting, bookmaking, games of chance, schemes of chance, and raffles in which a ticket must be purchased.

3.5 Noise

Residents must understand and abide by quiet and courtesy hours.

- (a) Quiet hours are times when noise from speakers, televisions, computers, and conversations must not be clearly audible in rooms/apartments from areas such as hallways, adjoining rooms/ apartments, or through open windows.
 - AGS House quiet hours begin at 9 p.m. Sunday through Thursday nights and at 1 a.m. Friday and Saturday nights. Quiet hours extend until 7 a.m. daily.
- (b) Courtesy hours are all other times. During courtesy hours, residents are expected to keep from unduly interfering with anyone else's ability to sleep, read, or study. Students who are asked to be quiet during courtesy hours are expected to do so.

- (c) The use of equipment—such as speakers, radios, amplifiers, video game equipment, car engines, or musical instruments including car sound systems—in a manner that violates a standard of quiet conducive to study or sleep is not permitted.
- (d) Speakers may not be placed facing out of an open window.
- (e) Yelling between buildings and banging on or rattling pipes in the building or rooms/apartments is prohibited.

3.6 Smoking and the Use of Tobacco Products

- (a) Smoking and the use of tobacco is prohibited at the 1918 property. Tobacco is defined as all tobacco-derived or containing products, including and not limited to, cigarettes (e.g., clove, bidis, kreteks), electronic cigarettes, cigars and cigarillos, hookah smoked products, pipes, and oral tobacco (e.g., spit and spit less, smokeless, chew, snuff) and nasal tobacco (e.g. snus). It also includes any product intended to mimic tobacco products, contain tobacco flavoring, or deliver nicotine.
- (b) Smoking is not permitted at the 1918 House property. This includes, but is not limited to, the following: student rooms, hallways, doorways, reception areas, lobbies, lounges, restrooms, stairwells, loading docks, trash rooms, or computer areas.

3.7 Dining Services

Kitchen use is provided with the lease of a room. This includes all the appliances, dishwashing equipment and dining facilities. It is expected that everyone cleans up after they have completed meals. Storage is provided for each room to keep food in the kitchen area. Keeping food in the rooms is not encouraged due to the attraction of unwanted pests.

3.8 Public Spaces

Public spaces are provided to meet academic and social needs. Sleeping is not permitted in public spaces.

3.9 Care of Facilities

Residents are expected to care for public and private spaces. This includes: disposing of trash in the receptacles provided; cleaning any spills/messes; using furniture in the intended manner, lounge furniture cannot be removed; and using the restroom facilities for their intended use.

Restrooms must be used according to posted gender designations.

4. GUESTS AND VISITATION

With appropriate consideration for safety and security issues, and consistent with the following visitation guidelines, residents may welcome guests into their rooms, or apartment. In doing so, however, residents assume responsibility and may be held accountable for their guests' behavior. All guests must wait in the lobby area for their host and may not be unescorted in the building at any time. Residents must also advise guests of these guidelines.

4.1 Guest Behavior

- (a) All guests must have a resident host and be accompanied by the resident host at all times. The host must inform his or her guest(s) of applicable AGS House, university and housing policies. Residents may be held accountable for their guests' conduct.
- (b) Guests must not infringe on the rights of roommates or other residents.
- (c) All guests must have resident escorts.
- (d) Guests must use restrooms according to posted gender designations.
- (e) Guests may not use a resident's key or ID for any reason. A resident may be held responsible for knowingly permitting a guest to use his or her ID or keycard and for any consequences arising from such use.
- (f) Guests are strongly encouraged to carry a valid state ID on their person at all times. Failure to produce a valid ID may result in their removal from the premises.

4.2 Guest Safety and Security

Hosts are responsible for their guests' behavior, and guests must behave in a manner consistent with Community Standards of Conduct, including, but not limited to, the following:

- (a) Hosts are responsible for ensuring that guests are aware of fire evacuation and safety procedures in the event of emergency.

- (b) Hosts must adhere to all specified host, escort, and guest registration guidelines for their rooms/apartment. Failure to comply with any of these guidelines may result in revocation of a guest's access to a room/AGS building, and subject them to police intervention, and/or disciplinary action.

4.3 Overnight Guests

With the consent of all roommates, and consistent with the following overnight and visitation policies, residents may welcome occasional overnight guests in their room/apartment.

- (a) Guests may stay overnight only three nights in any seven-day period without prior authorization from the **r e s i d e n t a d v i s o r**.
- (b) Guests may occupy housing beds only with the permission of the resident to whom the bed is assigned.
- (c) Guests may not sleep in common area lounges or on lounge furnishings.

4.4 Visitation Guidelines

All residents may declare their apartment/room off limits for visitation during certain days or hours by using the roommate agreement process. At all other times, with the permission of all roommates, residents may invite guests into their apartment/room.

5. Sales and Solicitation are not allowed at the 1918 Facility

6. SAFETY

6.1 911 Emergency Telephone Network

Dialing 911 in a non-emergency situation is prohibited by AGS and by law.

6.2 Firearms and Weapons

- (a) Possession and/or use of any type of firearm or other weapon is not permitted in or around the 1918 Facility. This includes, but is not limited to, guns, chemical and dry ice bombs, explosives, bows and arrows, darts, fireworks, knives, paint guns, BB guns, pellet guns, air-soft guns, Tasers/stun-guns, nightsticks, sling shots, and martial arts implements. This prohibition includes persons in possession of a concealed firearms permit.
- (b) The use and/or possession of fireworks, including smoke bombs or explosive devices of any type, is not permitted in or around 1918 Facility and is prohibited by the Ohio Revised Code.
- (c) Residents must report the unlawful possession, use, or storage of firearms, weapons, or explosives to the resident advisor.
- (d) Use or misuse of weapons, devices, or substances in a manner that causes or threatens serious harm to the safety or security of others is prohibited.

6.3 Fire Prevention

AGS adheres to the specific regulations concerning fire prevention and safety that are mandated by the Ohio Fire Code. Violations of these regulations are violations of state law and are prohibited.

- (a) Residents, in addition to Ohio Fire Code stipulations, are prohibited from the use of halogen bulbs and incense.
- (b) Setting fires inside or outside the 1918 facility is prohibited and is punishable under the Ohio Fire Code. This includes, but is not limited to, igniting bulletin boards, wall coverings, trash containers, and door decorations. The police will be involved in investigating all fire incidents.
- (c) Pulling a fire alarm or falsely reporting an emergency to the police or fire department is prohibited and is punishable under the Ohio Fire Code.
 - Residents of a room or suite may be charged for unnecessary fire safety visits when it is determined that the smoke detector in an individual room was intentionally or negligently activated.
 - The unauthorized use, tampering, or damage to emergency or safety equipment, including, but not limited to, smoke detectors, fire extinguishers, building fire hose connections, and sprinkler systems is prohibited and is punishable under the Ohio Fire Code.
- (d) Obstructing or disobeying emergency evacuation procedures or drills is prohibited and is punishable under the Ohio Fire Code. If the fire alarm bells are ringing in a building, residents must evacuate the building.
- (e) Using items such as candles, incense, torches, fire ring/pit or any item with an open flame, which, by nature of their use poses a fire hazard is not permitted on the premises either indoors or outdoors.

6.4 Identification

Resident identity is established by the university photo identification card (BuckID). For safety reasons, residents must identify themselves and produce a university identification card when it is requested by housing staff or by other university officials. Failure to produce identification when requested may result in removal from housing facilities and/or police intervention. University identification cards may not be borrowed or loaned.

6.5 Personal Safety

Behavior that endangers personal safety on the AGS property is not permitted.

- (a) Objects such as, but not limited to, firecrackers, Frisbees, balls, water hoses, and containers of water are not to be discharged or thrown in the hallways, in student rooms, in public areas, in parking lots, or from windows. Water or shaving cream fights, as well as any sports in hallways, including in-line skating, skateboarding, use of a hoverboard or other similar lithium battery powered self-balancing personal device, or similar behavior that endangers resident safety or AGS/university property is not permitted in the AGS House.
- (b) Paper, fishnets, parachutes, flags, drapes, tapestries, or other combustible items must not be hung from or attached to apartment/ room or suite ceilings; they constitute a fire hazard.
- (c) Storage and use of hazardous chemicals and materials are strictly prohibited other than common household cleaning materials in consumer quantities. Other exceptions, such as therapeutic drugs and medical gases, may apply and must be approved through the Office of Student Life Risk and Emergency Management with notification to the RA & House Manager.
- (d) Using doors with security alarms is prohibited except during emergency evacuation. Because they prevent the spread of smoke and fire, fire doors or locked doors may never be propped open.
- (e) Residents are not allowed in unauthorized areas within the 1918 House facilities. Such areas include, but are not limited to, any place that is officially closed, any place restricted to designated persons only, or any place where the safety and welfare of the residents could be endangered.
- (f) Residents should protect personal property by using the various services provided by Student Life. (See studentlife.osu.edu/safety.)

7. MOVE-IN, MOVE-OUT, AND BREAK PERIODS

Is established by the AGS Boards and will be posted at appropriate times.

RESIDENTS' RIGHTS

As members of the residential community, you have the right to expect the following:

- The ability to sleep, read and study, free from undue interference, unreasonable noise, and other distractions.
- A clean living environment.
- Freedom from harassment, including sexual harassment, as well as threats of intimidation and physical or emotional harm. This includes acts of ethnic or racial intimidation, hazing, or harassment for reasons of race, religion, gender, gender identity or expression, sexual orientation, age, disability, or veteran status.
- Assistance and support resources are available via Student Life/University housing staff.

RESIDENTS' RESPONSIBILITIES

As members of the residential community, you have the responsibility to:

- Help maintain an environment conducive to academic pursuit.
- Treat fellow residents and housing staff with respect, consideration, and cooperation.
- Accord every resident personal dignity and report incidents of racial or other discrimination or harassment to housing staff.
- Understand and comply with all university and housing policies and regulations.
- Resolve personal and community issues in a calm and diplomatic manner.
- Take action by addressing any situation with a housing staff member, RA, or a fellow resident (if you feel comfortable) when it interferes with your rights or the rights of others.
- Exercise an individual commitment to personal and community security.

